

A guide to a field trip to the NIDO & MARIANA QUBEIN CHILDREN'S MUSEUM



General Information

- Field trips are available Wednesday-Friday.
- Field trip rates:
 - Guilford County Public Schools students- \$7 (plus tax).
 - All other organizations are \$8 per student (plus tax).
 - Public/Private School staff are free. Homeschool adult rate is \$8 (plus tax).
 - Passes, discounts, and memberships are not accepted as payment for group visits or chaperone tickets.
- A minimum of 10 children is required to receive a field trip rate.
- We recommend at least two hours to explore our museum. Group rates include a four hour visit.
- Supervision: Students must be chaperoned by an adult at all times. A minimum of one adult (18 or over) per 10 children is required. Children should be supervised by school staff throughout the visit. While we love our chaperones, the ultimate responsibility of the children falls to the school staff while visiting the museum.

Chaperone Policy

- All chaperones pay \$13 (plus tax) admission. Tickets should be purchased online up to two weeks in advance to guarantee admission.
- To ensure museum capacity is available for the general public, we have a limit of 1 chaperone for every 3 students. Upon booking, we will provide the number of chaperones available to your group.
- Two weeks prior to your visit, you will be asked to provide the names of all chaperones. This ensures that the adults in the building are properly paired with children as we have a no unattended adult policy. This means no adults are allowed into the museum without a child.
- All chaperones will participate in a short orientation.
 - If your group is traveling by bus, chaperones should check in 15 minutes before your group's arrival for orientation.
 - If your group is traveling in cars, orientation materials will be emailed to you for distribution to the chaperones prior to your visit.

Ready to Book?

- Visit our website to request a visit date.
- Once we receive your request, we will be in contact to confirm all details for booking. Please monitor your spam folder for emails from us. If you do not receive an email within 10 days of your request, contact Learn@QubeinChildrensMuseum.org.
- As part of your reservation, we will reserve a lunch time and room for your group. Our lunch times are based on space availability and the number of field trip groups in attendance that day.
- Please provide at least 24 hours advance notice in order to avoid a \$50 cancellation fee.

Please contact us for more information about booking a field trip on a Sensory Friendly day if your school group is composed of students who would benefit from a quieter, more accommodating visit. These are usually held on the first Tuesday of every month.

Preparing for your Visit

Two weeks prior to your visit:

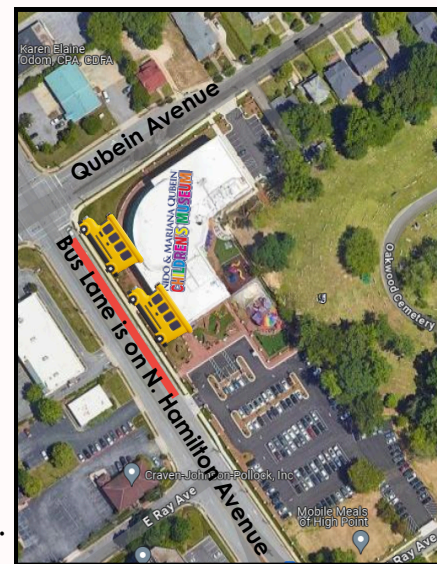
- We will:
 - Send an itinerary which includes arrival, lunch, and departure logistics.
 - Provide details about the number of groups into which you will need to split your group.
 - Share a form for you to complete. This will ask for updated student numbers and chaperone names.
 - Provide an optional letter for you to send to your chaperones.
 - Share a map of the museum.
- You will:
 - Share itinerary details with all staff members attending the trip.
 - Inform us of any special needs (health concerns, quiet space, etc...).
 - Complete the form.

One week prior to your visit:

- We will:
 - Finalize all numbers and share a final invoice with you. We do not make adjustments to the invoice on the day of the trip. Refunds are not available for unused tickets.
- You will:
 - Make payment arrangements. Payment can be by check, credit card, or PO. If your school is using a PO, please share your school secretary's contact information.
 - Ensure staff members know which color group they are in.
 - Communicate all logistics including group information with your chaperones.

Day of your visit:

- Please label all coolers.
- If possible, load your buses by groups. Group leaders will be given a flag to use during the visit.
- Buses need to park in the front of the museum at the loading zone on Hamilton Street.
- If you are late, email Learn@qubeinchildrensmuseum.org to provide your estimated arrival time. A late arrival could result in shortened or canceled programs with no refund.
- Upon arrival, stay on the bus and museum staff will provide directions and we will bring your lunches to your lunch space.
- You will enter the museum by groups in order to effectively match you with your chaperones.
- After your lunch time, we will load your coolers back on the bus.
- Ten minutes prior to your departure time, you will meet on the patio to count your students.
- We will collect your flags and help you load your buses.



GPS Address:
624 N. Hamilton Street
High Point, NC 27262

During your visit, children should follow three rules:

1. Use walking feet in the museum.
2. Do not enter the Ginormous Exhibit. It is our baby room.
3. Play, play, play! Then put away! Leave the areas clean for other children.

We ask teachers remain with their students throughout the entire day.